



Philip L. Browning
Interim Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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Board of Supervisors

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December 23, 2011

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Philip L. Browning
Interim Director

A handwritten signature in black ink, appearing to be "P. Browning", is written over the printed name of Philip L. Browning.

**NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH THE REGENTS
OF THE UNIVERSITY OF CALIFORNIA**

Per Board Policy Manual, Section 5.100 Sole Source Contracts, County Departments intending to negotiate a sole source services contract of \$250,000 or greater, must provide advance written notice to the Board of Supervisors, with a copy to the Chief Executive Officer, indicating that they will proceed with sole source contract negotiations within two weeks unless otherwise instructed by a Board office.

This is to notify your Board that the Department of Children and Family Services (DCFS) intends to begin within two weeks to negotiate a sole source contract with the Regents of the University of California (Regents of UC), to provide services known as "Preparation and Support Services, including Training, Intervention, Education and Support, for Families Considering Adopting Children with Special Needs" (P&S TIES). The recommended term of the contract will be one year with two one-year options to renew, and the total projected cost of this contract is \$275,000 per year for a total of \$825,000 if the options to renew are exercised. The annual contract amount is funded by 50% Federal funds (\$137,500), 35% State funds (\$96,250), and 15% Net County Cost (\$41,250). The P&S TIES services contract will enable DCFS to continue to provide P&S TIES services to abate obstacles to adoption faced by older children and children exposed to prenatal substance and alcohol abuse. The program provides recruitment and additional training of prospective adoptive parents, in-depth consultations and assessments to match children to appropriate families, and aftercare services to assist families with the continuing challenges they face.

The Honorable Board of Supervisors
December 23, 2011
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The California Department of Social Services (CDSS) contracting regulations in Manual Letter Number OPS 01-02, Section 23-650.I.14, permit DCFS to enter into Procurement by Negotiation for sole source contracts with public educational institutions. The Regents of UC is a public educational institution and has been the contractor for these services for the past 13 years. This program serves over 100 families per year.

If you have any questions or require additional information, please contact me or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:CMM:AM
RD:mn

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel